

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
September 18, 2024

A special meeting of the Kentucky Board of Ophthalmic Dispensers conducted for The Department of Professional Licensing at 500 Mero St., Frankfort, Kentucky 40601 via Zoom & PPC Conference Room 127CW.

MEMBERS PRESENT

Cindy Castle
Kimberly Smith
Curt Duff
Justin Morris
Larry Tenkman

DPL STAFF

Lyndsay Sipple, Administrative Section Supervisor II
Kristen Lawson, Commissioner
Sara B. Janes, Board Counsel
Jeff Bardroff, Boards & Commissions Support Specialist
Jenna Wells, Fiscal

MEMBER ABSENT

None

GUESTS

None

CALL TO ORDER

Board Chair, Cindy Castle called the meeting to order at 2:32 p.m.

MINUTES

May 17, 2023, and August 21, 2024 Meetings minutes were reviewed. Curt Duff made the motion to approve both meeting's minutes. The motion was seconded by Larry Tenkman and the motion carried.

FINANCIAL REPORT

The board reviewed financials from May 2023-August 2024.

BOARD MEETING DATES

The board voted to approve the meeting dates for the remainder of 2024 with the final meeting date being November 20, 2024. The 2025 Meeting dates are set to be: January 15, March 19, May 21, July 16, September 17, and November 19, 2025. The Regular Board Meetings to begin at 2:30 pm eastern time, and committee meetings to start at 2:00pm. Kimberly Smith made the motion to approve the meeting dates. Curt Duff seconded the motion and the motion carried.

DPL REPORT

Nothing to report.

ELECTION OF COMMITTEE MEMBERS

The Board held an election to appoint committee members for the complaint and CE committees. Cindy Castle and Kimberly Smith to sit on the complaint committee. Curt Duff and Justin Morris to sit on the CE committee. The motion was made by Larry Tenkman to appoint new committee members. Kimberly Smith seconded the motion, and the motion carried.

NCSORB LETTER

The board received a letter from NCSORB stating that they would no longer be offering the national exam for the state of KY. Regulations to be updated to remove the NCSORB as an exam option.

2024 HB17 / RENEWAL FEE DISCUSSIONS

The board discussed HB17, the board agreed that a renewal fee increase was needed to continue be sustainable. The board proposed a \$50 increase for Ophthalmic dispensers, and apprentices to renew licensures. Curt Duff made the motion to approve the \$50 fee increase and requested legal start the regulatory amendments as soon as possible. Larry Tenkman seconded the motion and the motion carried.

REGULATORY UPDATE / DISSCUSIONS

Board counsel, Sara Jane updated the board on the regulatory processes, costs, and time frames involving regulation changes. Cindy Castle made the motion to have Curt Duff work with the Boards Legal Counsel regarding the regulatory amendments/updates. Larry Tenkman seconded the motion and the motion carried.

REVIEW COMPLAINT 2024BOD00001

The Board reviewed complaint 2024BOD00001 and determined that based on the Board's statutory authority granted pursuant to KRS 326.010 through 326.990 and 201 KAR Chapter 13, specifically KRS 326.090, the Board is not authorized to investigate allegations related to this complaint. Therefore, the Board voted to dismiss the complaint. Kimberly Smith made the motion to dismiss the complaint. Larry Tenkman seconded the motion and the motion carried.

CE REVIEW

NONE

NEXT MEETING

The next scheduled board Meeting will take place on Wednesday, November 20, 2024, at the 500 Mero St, Frankfort, KY 40601, The Mayo-Underwood Building. 2:30pm eastern Time.

ADJOURNMENT

Curt Duff made a motion to adjourn the meeting at 3:23 pm. Kimberly smith seconded the motion and the motion carried.

Cindy Castle



Board Chair